



LaSalle County

Local Emergency Planning Committee Meeting Minutes

January 16, 2018

Attendees:

- | | |
|---|--|
| Mark Gebhardt – American Red Cross | Fred Moore – LaSalle County Emergency Management Agency |
| Nick Fish – IL Valley Community Hospital | Russ Prechtl – Sabic |
| Chris Backos – Flint Hills Resources | Brian Marcinkus – Flint Hills Resources |
| Steve Haywood – Ottawa Fire Department | Joe Skaff – REG Seneca, LLC |
| Chris Cleveland – Alliance Pipeline | Connie Brooks – LaSalle County Emergency Management Agency |
| Kathy Haralson – Seneca Emergency Management Agency | Maggi Thomas – OSF Saint Elizabeth Medical Center |

The meeting was called to order at 11:00am.

Old Business:

- A. Minutes of the October 3, 2017 meeting minutes were reviewed. Joe Skaff made a motion to approve the minutes as presented with a second by Kathy Haralson. Motion Carried.
- B. Tier II/302 Reports: Fred Moore announced that January 1st began the 2017 Tier II reporting period that runs through February 28th; the goal is to incorporate the 2017 reports electronically so they're accessible for fire departments in the field; discussion took place on type of submission – IEMA will NOT accept paper copies; Print copies are to be sent to the LEPC and the company's respective fire department; LaSalle County LEPC can also receive digital copies by emailing them to LaSalleCoEMA@lasallemounty.org; 2017 Tier II Reporting Requirements can be found at: https://www.illinois.gov/iema/Preparedness/SERC/Pages/serc_tier2.aspx
- C. Spill reports were received and information disseminated as follows:

| Spill Reports October - December 2017 | | | | |
|---------------------------------------|--------------------|---------------------------|---|---------------|
| Date Reported | Location (City) | Substance | Spill Cause | Report Number |
| 11/09/17 | Groveland Township | Diesel Fuel | Farm Tractor Incident | H-2017-1033 |
| 11/13/17 | Wedron | Petroleum Based Substance | Possible Illegal Dumping | H-2017-1041 |
| 11/15/17 | Marseilles | Gasoline | Leaking Underground Storage Tank (LUST) | H-2017-1055 |
| 11/22/17 | Peru | Diesel Fuel | Saddle Tank Transfer Problem | H-2017-1077 |
| 12/11/17 | Mendota | Diesel & Gasoline | Leaking Underground Storage Tank (LUST) | H-2017-1131 |

Connie Brooks reminded LEPC members that spill reports can be found one of two locations:

LaSalle County EMA:

<http://lasallecoil.maps.arcgis.com/apps/webappviewer/index.html?id=97fddocef44403eb31c32b5118419c6>

IEMA's website:

<http://tier2.iema.state.il.us/FOIAHazmatSearch/>

-o- FOIA requests received last quarter.

- C. HMEP Grant Updates – HMEP grant to reimburse up to two (2) LEPC members to attend the annual Winnebago County LEPC Conference in April in Rockford (conference registration fee & hotel); Conference website: <http://www.winn-lepc.org/conference.html>; Registration currently not open yet, but anticipate soon.
- D. LEPC support update was verbally given that \$3,700 was collected in 2016 and \$4,600 collected in 2017; total collected - \$8,300 and expenses only include printing and postage for mailing annual invoices for 2016 & 2017

total \$149.95 leaving a balance of \$8,150.05. Discussion took place regarding what to spend the money on and members were asked for suggestions for meeting ideas & speakers, LEPC exercises were also given as an option.

- E. Citizen Corps Update: Fred informed the members that LaSalle County EMA will be hosting a Community Emergency Response Team (CERT) class that begins Tuesday, February 6th for 6 weeks from 5:30-9:00pm; limit is 20 and registration is required <https://2018certtraining.eventbrite.com>

Medical Reserve Corps: No update

Miscellaneous:

Maggi Thomas from OSF Saint Paul Medical Center announced that their facility will be conducting an annual Hazard Vulnerability Assessment (HVA) via Survey Monkey, so when you receive the email with the link, please complete.

Bernie Anderson from Nicor requested consideration of offering a conference call or Skype session for future LEPC meetings as his travel is being restricted; discussion of the request took place among LEPC members that currently use Skype for Business regarding bandwidth and Connie will research more information and whether or not it meets HMEP grant requirements.

Annual Spring Pipeline First Responder & LEPC member Coordinated Response Exercise (CoRE) on February 22nd in LaSalle at the Knights of Columbus Hall beginning at 11:30am
Registration: http://il.pipeline-awareness.com/meeting_schedule

New Business:

Plant/Pipeline Updates:

- Sabic has seen a major reduction in workplace injuries; almost 1 year without OSHA recordable
- Flint Hills completed their fall outage and had issues on restart with a recordable injury; FHR also replaces their DC motors every three (3) years and the most current motor replacement had an agitator failure that has caused the company to update their protocols; FHR has a number of open positions: Process Engineer, Mechanical Engineer, Safety Specialist, Lab Technician and a Mechanic
- REG Seneca has gone 101 days since their last OSHA recordable injury and 1517 days since their last lost time incident; October 5th one OSHA recordable without restricted duty or lost time; no reportable environmental incidents since the last meeting; January 5th they submitted a new EPCRA Section 311 for Citric Acid 50% solution
- Alliance Pipeline had nothing new to report

LEPC Chairman Election: Jeff Arthurs was unanimously re-elected LEPC Chairperson for 2018-2020.

Public Comment:

No members of the general public in attendance

Adjournment:

Motion to adjourn the meeting was made by Chris Cleveland; second by Joe Skaff; motion carried. Meeting was adjourned at 11:40 am. Next meeting is **April 3, 2018** at 11:00am, same location.

Submitted by,

Connie Brooks
LaSalle County LEPC Secretary
LaSalle County EMA Director