



## LaSalle County

### Local Emergency Planning Committee Meeting Minutes

October 5, 2016

#### Attendees:

Bethanie Albrecht – LaSalle County Health Dept.  
Connie Brooks – LaSalle Co. Emergency Management  
Fred Moore – LaSalle Co. Emergency Management  
Chad Finin – Dept. of Homeland Security  
Nick Fish – IL Valley Community Hospital  
Kristine Metzke – Carus Corporation  
Steve Haywood – Ottawa Fire Department  
Chris Backos – Flint Hills Resources  
Bill Turczyn – IL Department of Transportation

Mark Gebhardt – American Red Cross  
Michelle Kohr - Sabic  
Scott Fixmer – Dept. of Homeland Security  
Jeff Arthurs – IL Valley Community Hospital  
Bernie Anderson – Nicor  
Joe Skaff – REG Seneca  
Brian Marcinkus – Flint Hills Resources  
Julie Kerestes – LaSalle County Health Department  
John Chase – Enbridge Pipeline

The meeting was called to order at 10:30am.

#### Old Business:

July 6, 2016 meeting minutes were reviewed - Motion made by Nick Fish to approve as presented; second by Bethanie Albrecht, all ayes, motion carried.

Tier II Report: nothing new to report from last quarter's meeting.

Spill reports were received and information disseminated as follows:

- August 8, 2016 – Diesel Fuel Additive at Grainco FS in Ottawa
- September 1, 2016 – Floor Stripper at PetSmart Floor Stripper in Ottawa

-o- FOIA requests received last quarter.

FFY2016 HMEP Grant Update – No update at this time

**Citizen Corps Update:** Fred Moore talked about National Preparedness month activities; he also announced a Community Emergency Response Team (CERT) training beginning in February

**LEPC Business Plan:** Connie Brooks gave the LEPC an update on the LEPC Support to date with 18 facilities responding with a total of \$3,700.00 and expenses of \$78.65 for the materials and postage of the support invoices; total balance to date is \$3,621.35; she also encouraged members to contact her with ideas for presentations or activities in which a cost is involved.

**Miscellaneous:** Connie Brooks announced dates for the annual fall session of the Northern IL Pipeline seminars that are free to first response organizations and LEPC members; to register: [www.ilnipa.com](http://www.ilnipa.com); she indicated that they typically have a spring and a fall session

#### New Business:

**Chemical Facility Anti-Terrorism Standards (CFATS):** Chad Finin from Department of Homeland Security gave a presentation on the CFATS program

**Commodity Flow Study:** The final 640 page report of the study was received

**Plant/Pipeline Updates:**

Michelle Kohr @ Sabic: No environmental issues; 1 recordable; otherwise good

Bernie Anderson @ Nicor: Nothing new; ready for winter; Southern Company is interested in participating in drills/exercises

Kristine Metzke @ Carus: 1<sup>st</sup> Responder Team is officially licensed as Emergency Medical Responders in IL; after 60 hours of training, 23 Carus employees have been accepted into the IL Dept. of Public Health's Emergency Medical Responder System; the Carus team is recognized as 1 of 8 non-transport emergency response departments in the Illinois Valley, according to Nick fish, EMS & Disaster Coordinator for Illinois Valley Community Hospital; Friday, August 5<sup>th</sup> at approx.. 8:15am there was a hot oil fire at Carus with LaSalle Fire Department onsite within a couple of minutes of the call, fire was quickly extinguished by 8:45am but Fire Dept. personnel remained on site for monitoring, preliminary cause of the fire was a sudden, significant breach of a heart transfer coil; 2 recordables; RCMS: 2013/ISO 9001: 2008 recertification audits week of October 17<sup>th</sup>; Semi-Annual fall outage scheduled for week of November 7<sup>th</sup>; LaSalle job postings Driver, Fill-in Field Operator

Joe Skaff @ REG-Seneca: 291 days since last OSHA recordable; 1050 days since last lost time accident; no environmental issues to report; production looks good

Brian Marcinkus @ FHR: **Safety** - no OSHA recordable injuries at the site over the last 90 days. In addition, there has been only one recordable in the last 6 months where an employee reinjured a surgically repaired shoulder opening a valve that requires very little force. We credit much of the improvement to our roll-out of a new behavior based safety program, called Safe Start. This program helps individual's self-trigger on four states that potentially lead to someone putting themselves at risk. The states are Rushing, Frustration, Fatigue and Complacency. One of these states are triggered it can lead to a critical error (eyes not on task, mind not on task, line-of-fire or balance/traction/grip which increases the risk of an injury. There was quite a bit of all employee training to roll this out, and since the initial roll-out the Steering Team has been focused on keeping it fresh, and current with our employees; **Environmental** - overall environmental performance has been solid. However, we recently had a couple of air permit deviations where we had two manual valves in series failed allowing a small quantity of pentane emissions (approximately 2 pounds of pentane per event) to bypass our control device. These deviations will be reported to the IEPA within the 30 day time frame as required by our permit; **Business** - after an unusually slow start to the summer, sales have been extremely robust in August and September and we expect higher than normal demand in October and November before the traditional construction markets in the northern half of the country to begin slowing down. We are developing our inventory strategies for 2017 to determine how much we will build prior to construction season picking back up in the Spring; **Plant in General** - most of our key positions have been filled, and we are getting our new employees up to speed. We still have one opening for a packaging operator that we expect to fill shortly, and we anticipate several openings after the first of the year with a handful of our employees indicating retirement plans starting in mid-2017 through the end of next year. If you know people that are interested in FHR, direct them to FHR.com and go to the careers section. It is possible to set-up a profile that will alert you to the fact that jobs have been posted. Next year: we expect to be hiring maintenance mechanics and operators.

**Hazardous Materials Emergency Operations Plan (EOP) Annex**: Fred Moore will begin the process of reviewing and updating the Hazardous Materials Annex to the County EOP; in the past there have been a few members of the LEPC assist in that process and it was mentioned no more than three (3), any current LEPC member interested in assisting with that can contact Fred Moore at [fmoore@lasallecounty.org](mailto:fmoore@lasallecounty.org)

**2017 LEPC Meeting Dates/Times**: Based on results from Doodle Survey that was conducted to move LEPC meeting dates & times for next year, there was a tie between the first Tuesday at 11:00am and first Thursday at 1:30pm, the group discussed and voted on first Tuesday at 11:00am; 2017 LEPC meeting dates are: 01/03/2017, 04/04/2017, 07/11/2017, 10/03/2017 at 11:00am at the EMA office.

#### **Public Comment:**

No members of the general public in attendance

#### **Adjournment:**

Motion to adjourn the meeting was made by Fred Moore; second by Bernie Anderson; motion carried. Meeting was adjourned at 11:45pm.

Next meeting is January 3, 2017 at 11:00am, same location.

Submitted by,

A handwritten signature in cursive script that reads "Connie Brooks".

Connie Brooks, LEPC Secretary  
LaSalle County EMA Director